



## Margaret River Montessori Fee Schedule 2023

**APPLICATION FEES** – \$150 (incl. GST). 20% sibling discount for simultaneous applications. Application Fees are payable with the return of the Application Form and ensures the applicant is placed on our waitlist. This fee is not refundable. This fee does not apply to Playgroup. Non-refundable.

**PLACEMENT FEE** – Once a place has been offered, a deposit of \$300 (incl GST) is required to confirm acceptance of the place, within 14 days of receipt of the Letter of Offer. 20% sibling discount for simultaneous placements. This amount is a pre-payment of the student's first term's fees and will automatically be deducted from the first account. If this fee is not received within 14 days of the Letter of Offer, the school cannot guarantee the place will remain available. This fee is not refundable. This fee does not apply to Playgroup nor to students transitioning from UP to AP.

**TUITION & OTHER CHARGES** – payable in advance.

	ANNUAL FEES	FEE PER TERM x4	CAPITAL CONTRIBUTION One Per Family
<b>PLAYGROUP (0-3yrs)</b>			
Position is confirmed upon payment of fees. Enrolment and payment for each term is preferred 2 weeks before the end of the previous term. 50% discount for sibling 1-3. No fees for second sibling under 1 year old		\$180	
<b>PRIMARY</b>			
Tuition Fee per child (Part-time or full-time) *		\$1,490	
Child Sibling Discount - 10% less per sibling, 15% less for 3 <sup>rd</sup> and subsequent siblings			
Tuition Fees for Overseas Students **		\$3,890	
Materials Levy (incl GST) per child UP levy includes technology levy	JP/MP-\$190 UP - \$250		
<b>SECONDARY</b>			
Tuition Fee per student		\$2,060	
Child Sibling Discount - 10% less per sibling, 15% less for 3 <sup>rd</sup> and subsequent siblings			
Tuition Fees for Overseas Students **		Upon application	
Materials Levy (incl GST) per student	Incl. in overall fee		
<b>ALL FAMILIES Pre-K onwards</b>			
School and P&F Associations memberships per family ***	\$2.00		
Parent Commitment Fees per family if 6 hours per term (total 24 hours per annum) are not completed ( <i>see overleaf</i> )	\$600.00	\$150	
Capital Contribution – one per family, all families ( <i>see overleaf</i> )			\$1,500

\* The above tuition fees cover a number of expenses including but not limited to: tuition/staffing, some classroom materials, grounds and maintenance, insurance, subscriptions to national Montessori peak representative bodies, etc.

\*\* If an overseas student is determined to require additional support for ESL (English as a second language) or disability, further fees may apply. Documentation may be required as per our Education Support Policy so that the needs of the student and the School's ability to cater for those needs can be determined. This process will occur collaboratively with the family prior to the child's enrolment being finalised.

\*\*\*Each parent/carer, upon payment of fees automatically becomes a member of the MRMS Inc Association and the MRMS Parents and Friends (P&F) Association. As a paid up member you have voting rights at the annual AGM for each association and any member can view the register of members upon request. See Privacy Policy for more information.

\*\*\*\* Tuition Fees (calculated weekly) and Materials Fees (calculated termly) are pro-rated for during-term starters.

**TRIAL PERIOD** – On admission of each child, there is a trial period of four weeks. This allows the child to settle in to the School. Parent observations can be made during this process. If, following this period, the School decides, in consultation with the parents, that it is in the child's best interest to be withdrawn, the School will refund the Tuition Fee on a pro-rata basis, as well as any of the enrolment bond that has been paid.

**CAPITAL CONTRIBUTION – one per family, all families – TAX DEDUCTABLE** – From 1<sup>st</sup> January 2023 the Capital Contribution for families is a once off \$1,500 flat charge on commencement of the first child entering the School. It is not charged for subsequent siblings commencing at the same time or afterwards. However, should the Capital Contribution be increased at the time of entry of other siblings into the School, the difference between the \$1,500 and the increased Contribution will be levied. The Capital Contribution is a

TAX DEDUCTABLE non-refundable contribution that enables parents to make a direct contribution to the on-going refurbishment of buildings and grounds and future development of our school.

For families who have paid an Enrolment Bond (those whose first child entered the school prior to 1<sup>st</sup> January 2023), the Bond will still be refunded at the end of Year 6 of the last child in the family (as per signed agreement at time of enrolment). At this point in time the family will either receive the refund if the last child in the family attends high school elsewhere or be able to roll-over the Bond into the TAX DEDUCTABLE non-refundable Capital Contribution if the last child in the family continues on to attend our Adolescent Program. Similarly, if at the time that the last child in the family transitions into the Adolescent Program, the Capital Contribution amount has increased, the difference between the \$1,500 and the increased Contribution will be levied.

**PARENT COMMITMENT HOURS** – Parents are expected to contribute towards the maintenance of the school and fundraising activities. A total commitment of 6 hours per family, per term, of labour and/or fundraising help to the satisfaction of the school. If Parent Commitment hours are not completed, a charge of \$150 per term (\$600 per annum) will be debited to the family account. Hours completed in excess of the 24 hours per year cannot be carried over to the next calendar year. If families do not wish to undertake the Parent Commitment requirement, arrangements can be made to pay PC fees per term, or an alternative arrangement for your family can be agreed with the School Finance Manager. A file of PC hours will be kept in the Front Office and each family will be responsible for maintaining their own record of hours on their personal family sheet. Family Commitment situations will be reviewed regularly and those with outstanding balances will be contacted to ascertain their position.

**ADDITIONAL FEES – ACTIVITIES/EXCURSIONS** – Extra fees will occasionally be due for excursions, activities, library replacements, events or camps. These fees will be added to your statement of account as they are incurred.

**SCHOOL ACCOUNTS** –The School will issue a Statement of Account at the end of each month to families that have a pending balance. All invoices are due on or before the 28<sup>th</sup> of the month following the invoice issue date (Sept invoice is due 28<sup>th</sup> October). This is with the exception of Playgroup fees and application for enrolment as these are payable within 7 days of date of issue. Also Placement fees are due within 14 days of the Letter of Offer.

When fees will be sent to parents:

- Term Fees for Terms 2, 3 & 4 are invoiced 'during' the last week for the term prior.
- Term 1 Fees are invoiced during the week before Term 1 starts.
- Mid-term starts have an invoice created and sent, due in 28 days.
- Playgroup and enrolments upon application.
- All incidentals (parent commitment, excursions etc.) have an invoice created which will appear on the applicable monthly statement and is due on or before the 28<sup>th</sup> of the following month.
- Placement fees – upon issue of Letter of Offer
- Capital Contribution charge will be issued separately but at the same time as the first fee invoice. This is because payment is to be made to a separate bank account and a receipt will be issued to the family.

#### **PAYMENT OF ACCOUNTS**

Fees may be paid by:

- 1) Direct deposit as per detail on invoice
- 2) Follow the link shown on your invoice to pay online with a credit card
- 3) Credit / Debit card at the school office/over the phone
- 4) Cash, or cheque made payable to 'Margaret River Montessori School'

A re-invoicing/overdue fee of \$50 will be charged for every four weeks that fees are overdue from the second last week of the term in which they are due until they are paid in full or the matter is referred to a Debt Collector. Further information on the application of overdue charges is set out in the Fees Policy.

#### **ABSENCE DURING TERM AND FEE PAYMENT**

The latest Fees Policy requirements must be checked and adhered to before planning any period of extended absence from the school with regard to the fees and/or holding fees and charges that will apply to the length of time a child is absent from the school. Please see Fees Policy.

#### **WITHDRAWAL OF A CHILD**

As per the Fees Policy, one full term's notice is to be given for withdrawal of a child. For example, if you plan to leave at the end of Term 4 the notice needs to be given on or before the last school day of Term 3, based on the term dates for that term. If the required full term's notice is not received, an additional term's fees will be charged per child "in lieu of notice".

Should a child be withdrawn at any time during a term and/or without one full term's notice and/or following the initial four-week trial period, term fees and charges for that term will also be due and payable. Should term fees and charges have been paid in advance, fees and charges for the term in which the child is withdrawn will not be refunded.